



HIRE AND LICENCE OF SCHOOL FACILITIES – COMMUNITY INFORMATION

Bairnsdale Secondary College has the following facilities available for hire (for one-off or very short-term use) or licence (for regular, on-going use) to the community outside of school hours/use:

- Boucher Hall
- Wallace Street Library
- McKean St Basketball Court
- Oval, Corner McKean & Wallace Streets
- John Butler Oval, Victoria Street

Bairnsdale Secondary College School Council will only consider applications for the hire or licence of the above facilities if the purpose is for educational, recreational, sporting or cultural activities for:

- students;
- the local community; or
- young persons,

and in circumstances where the facilities are not required for ordinary school purposes.

Should you wish to hire one of our facilities or for further information including hire fees and bond please email the college at bairnsdale.sc@education.vic.gov.au with the following information:

- intended use;
- date and time required;
- organisation, contact name and phone number of hiring party.

Please be aware that facilities hire is subject to School Council approval and also availability at the time of request. You will need to enter into a written agreement with the school council.

The agreement between you and the school council will require you:

- to have adequate public liability insurance (other insurance might be requested, depending on the use of the facilities);
- in most instances, to pay a hire or licence fee for the use of the facilities;
- in most instances, to pay a security deposit;
- to be bound by the terms and conditions contained in the agreement; and
- Compliance with current DHHS advice for the relevant activity
<https://www.education.vic.gov.au/school/Pages/coronavirus-school-facilities.aspx>

Hire Costs

Hire costs shown in the table below excluding GST.

Invoices will include GST.

Charges	Boucher Hall	Wallace St Library	McKean St Basketball Court	Oval, Cnr McKean & Wallace Sts	John Butler Oval Victoria St
Security Deposit	\$100	\$100	\$50	\$50	\$50
Hire Fee - evening	\$400	\$300	\$25 per hour	\$15 per hour	\$15 per hour
Hire Fee – overnight/weekend	\$500 to \$800	\$400 to \$600	\$25 per hour	\$15 per hour	\$15 per hour
Minimum Charge	\$400	\$300	\$25	\$15	\$15
Licence Fee (per year)	To be negotiated if facility is available				

Security System

Please note that incorrect arming or disarming of the security system that results in a call-out from the security company may incur a fee of \$150 payable within 28 days of the event.